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पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान, शिलांग
NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG

(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत्त संस्थान)

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

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No. NEIGR/Esstt-I/7/2018/Vol-I/23

Dated: Shillong, the _____, 2024.

CIRCULAR

This is for general information to all the employees of the Institutes, that as per provision of DOPT OM No. 13020/1/2017- Estt (L) dated 28.12.2017, any Officers or Staff who are willing to donate blood will be granted a Special Casual Leave for blood donation or for apheresis (blood components such as red blood cells, plasma, platelets etc) donation at Licensed Blood Bank on a working day (on that day only) upto a maximum of 4 times in a year on submission of valid proof of donation.

This is issued with the approval of Competent Authority, NEIGRIHMS, Shillong.

Deputy Director (Admn),
NEIGRIHMS, Shillong

Memo No. NEIGR/Esstt-I/7/2018/Vol-I/23

Dated: Shillong, the 21st June, 2024.

Copy to:

1. Medical Superintendent, NEIGRIHMS, Shillong for information and necessary action,
2. The HOD/ HOD in-charge of all Dept., NEIGRIHMS, Shillong
3. The Superintending Engineer, NEIGRIHMS, Shillong
4. The Principal, College of Nursing, NEIGRIHMS, Shillong
5. The Librarian, NEIGRIHMS, Shillong
6. The Law Officer, NEIGRIHMS, Shillong
7. The Stores Officer, NEIGRIHMS, Shillong
8. All Section Heads (Administrative Block, Hospital)
9. P.S to the Director, NEIGRIHMS, Shillong
10. P.A to the Dean, NEIGRIHMS, Shillong
11. P.S to the Deputy Director/Deputy Financial Adviser, NEIGRIHMS, Shillong
12. The Programmer, IT Cell to upload in the Institute Website.

Deputy Director (Admn),
NEIGRIHMS, Shillong